



SACHI A. HAMAI
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

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BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

July 10, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

10 July 10, 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

CONFLICT OF INTEREST AND DISCLOSURE CODE (ALL DISTRICTS) (3-VOTES)

SUBJECT

ADOPTION OF CONFLICT OF INTEREST AND DISCLOSURE CODES

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the Conflict of Interest and Disclosure Codes for the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (L. A. IMPACT); Arroyo Verdugo Consortium of Governments (Arroyo Verdugo Steering Committee); Assessor; Pasadena Area Community College District; South Bay Cities Council of Governments; and Tri-Cities Regional Occupational Program to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

NEW AGENCY:

(Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force
(L. A. IMPACT))

- The Authority has adopted by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as its Conflict of Interest Code and has developed its own unique disclosure categories.
- The Authority has designated the following positions as code filers: Board of Directors; Executive Director; Deputy Directors; Treasurer-Controller; General Counsel; and Consultants.

SUBSTANTIVE CHANGES:

(Arroyo Verdugo Consortium of Governments (Arroyo Verdugo Steering Committee))

- The agency has changed its name from Arroyo Verdugo Consortium of Governments (Arroyo Verdugo Steering Committee) to Arroyo Verdugo Subregion.

(Assessor)

- Adds Administrative Deputy II to the code.

(Pasadena Area Community College District)

- Deletes the Vice President for College Advancement; Dean of External Relations; Director of Purchasing Services; Director of Business Services; Supervisor of Bank Collection Services; Director of Management Information Services; and Assistant Dean of Computing Services from the code due to reorganization.
- Changes the titles of two (2) positions.
- Expands the disclosure of one (1) position.
- Adds Vice President for Information Technology Services; Vice President for Educational Services; General Counsel; Supervisor, Publications; Supervisor, Office and Print Services; Manager, Bookstore; Executive Director Pasadena City College Foundation; and Director, Campus Police & Safety Services to the code.

(South Bay Cities Council of Governments)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Expands the disclosure of one (1) position.
- Adds Deputy Executive Director for Environmental Programs to the code.

(Tri-Cities Regional Occupational Program)

- Deletes the position of Director of Business Services from the code due to reorganization.
- Changes the title of one (1) position.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

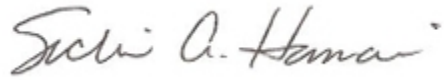
Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

The Honorable Board of Supervisors

7/10/2012

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Respectfully submitted,

A handwritten signature in cursive script, reading "Sachi A. Hamai".

SACHI A. HAMAI

Executive Officer, Board of Supervisors

SAH:DG:kw

Enclosures

c: Chief Executive Officer
County Counsel

**Conflict of Interest Code of the
Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force
Authority ("L.A. IMPACT")**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations. Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibit A establishing economic disclosure categories and Exhibit B designating officials and employees shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Authority head; or his or her designee. The Authority shall make and retain a copy of the statements filed by its Board of Directors and the Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The Authority shall retain the original statements for all other Designated Positions named in this conflict of interest code, as appropriate. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

Conflict of Interest Code of the
Los Angeles Interagency Metropolitan Apprehension Police Crime Task Force
Authority ("L.A. IMPACT")

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the Authority.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that: 1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the Authority, or 2) manufacture or sell supplies, machinery or equipment of the type utilized by the Authority.

CATEGORY 3

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 4

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the Authority which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the Authority.

**Los Angeles Interagency Metropolitan Apprehension Police Crime Task Force
Authority ("L.A. IMPACT")**

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Directors Members	1, 2
Executive Director	1, 2
Deputy Directors	2
Treasurer - Controller	2
General Counsel	1,2
Consultants	4

EFFECTIVE:

Conflict Of Interest Code
of the

ARROYO VERDUGO SUBREGION

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Steering Committee Members and Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

Conflict Of Interest Code

ARROYO VERDUGO SUBREGION

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction of the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Individuals who perform under contract the duties of any designated position shall be required to file Statement of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statement of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Executive Officer (or head) of the agency.

Conflict Of Interest Code

ARROYO VERDUGO SUBREGION

EXHIBIT "B"

DESIGNATED POSITIONS

DISCLOSURE CATEGORIES

Steering Committee Members

1, 2, 3

Executive Director

1, 2, 3

Consultant

4

EFFECTIVE:

Conflict of Interest Code
of the

ASSESSOR

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by the Assessor and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

ASSESSOR

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

ASSESSOR

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Assessor	1, 2, 3
Assistant Assessor	1, 2, 3
Chief Deputy, Assessor	1, 2, 3
Administrative Assistant III	4
Administrative Assistant IV , Assessor	4
Administrative Services Manager I	1, 4
Administrative Services Manager II	1, 4
Administrative Services Manager III, Assessor	1, 2, 3
Administrative Deputy II	1, 2, 3
Appraiser	1, 2, 3
Appraiser Trainee	1, 2, 3
Appraiser Specialist I	1, 2, 3
Appraiser Specialist II	1, 2, 3
Asst. Property Assessment Specialist	1, 2, 3
Chief Appraiser	1, 2, 3
Departmental Finance Manager II	1, 2, 3
Head, Support Services, Assessor	2, 3
Head, Departmental Personnel Technician	2, 3
Departmental Information Officer I	4
Departmental Information Security Officer I	4
Information Systems Supervisor I	4
Information Systems Supervisor II	4
Director, Assessor's Operations	1, 2, 3
Personnel Officer, Assessor	2, 3
Principal Appraiser	1, 2, 3
Principal Property Assessment Specialist	1, 2, 3
Property Assessment Specialist	1, 2, 3
Senior Property Assessment Specialist	1, 2, 3

ASSESSOR

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Special Assistant, Assessor	1, 2, 3
Staff Assistant II	1, 2, 3
Supervising Administrative Assistant II	1, 4
Supervising Appraiser	1, 2, 3
Supervising Cadastral Engineer III	4
Supply Officer I	4
Consultants	5

EFFECTIVE:

Conflict of Interest Code
of the

PASADENA AREA COMMUNITY COLLEGE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees Members and the President and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

PASADENA AREA COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

PASADENA AREA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, Board of Trustees	1, 2, 3
President	1, 2, 3
General Counsel	1, 2, 3
Vice President for Administrative Services	1, 2, 3
Vice President for Instruction	4
Vice President for Student and Learning Services	4
Vice President for Information Technology Services	4
Vice President for Educational Services	2, 3
Vice President for Human Resources	2, 3
Director of Fiscal Services	2, 3
Director of Facilities & Engineering Services	1, 4

PASADENA AREA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B" (Cont'd)

Supervisor Publications	4
Manager, Bookstore	4
Supervisor, Office and Print Services	4
Director, Campus Police & Safety Services	4
Executive Director Pasadena City College Foundation	4
Designated Consultants	5

EFFECTIVE:

Conflict of Interest Code
of the

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, Alternate Governing Board Members, as appropriate, and its Executive Director and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)

EXHIBIT "B"

The following positions entail the making or participation in the making of decisions, which may foreseeably have a material effect on financial interests:

Designated Positions

Disclosure Categories

Governing Board Member	2, 3
Alternate Governing Board Member	2, 3
Executive Director	2, 3
Deputy Executive Director	4
Deputy Executive Director for Environmental Programs	4
General Counsel	4
(1) Consultants	5

- (1) Only consultants as defined by Title 2, section 18700 (a) (2) of the California Code of Regulations shall be required to disclose information required to be disclosed by designated employees. The Executive Director may determine in writing that either a particular consultant is not a consultant as defined by Title 2, section 18700 (a) (2) of the California Code of Regulations and is therefore not required to disclose information at all, or that a particular consultant is required to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements.

If a consultant is accepted for the latter reason, then a statement of the extent of disclosure requirements shall be included in the Executive Director's determination. The Executive Director's determination is a matter of public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

EFFECTIVE:

Conflict of Interest Code
of the

TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM (ROP)

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM (ROP)

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM (ROP)

EXHIBIT "B"

Designated Positions

Disclosure Categories

Members, Governing Board	1, 2, 3
Executive Director	1, 2, 3
Director of Program & Operations	4
Director of Curriculum & Instruction	4
Consultant	5

EFFECTIVE: